

Churches Together in the Merseyside Region

(charity no 519061)

Report and Accounts for the Year to 31 December 2004

CHURCHES TOGETHER IN THE MERSEYSIDE REGION (CTMR)

Independent Examiner's Report to the Trustees of CTMR

I report on the accounts of the Charity for the year ended 31 December 2004, which are set out on pages 7 to 10.

Respective responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with Section 41 of the Act, and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anne P Morris FCA DL
Macfarlane + Co
Cunard Building
Water Street
Liverpool L3 1DS

27 September 2005

CHURCHES TOGETHER IN THE MERSEYSIDE REGION (CTMR) **65 Paradise Street, Liverpool L1 3BP**

Annual Report for the Year ended 31 December 2004

The trustees present their report together with the financial statements for the year ended 31 December 2004.

Principal Activities

Churches Together in the Merseyside Region was established in 1986 under the name of The Merseyside and Region Churches Ecumenical Assembly (MARCEA). It is governed by its constitution, which was adopted on 25 January 1986 and revised on various occasions. Following a review of MARCEA and the acceptance of a new policy document in September 2002, a substantially revised constitution was adopted by the 35th MARCEA Assembly in April 2003 and ratified by the 36th MARCEA Assembly also in April 2003. Approval was given by the Charity Commission in May 2003. The name of the charity was changed to Churches Together in the Merseyside Region and the Management Council was specified as the body of charity trustees, responsible for the general control and management of the administration of the charity. CTMR is a registered charity, numbered 519061.

The principal activity of CTMR is the encouragement and support of the working together of Christian Churches within their respective ecclesiastical boundaries.

Objects of CTMR

The objects of CTMR, under the guidance of the Holy Spirit, are:

- (1) To draw the churches in membership of the Charity into a fuller understanding of the Gospel,
- (2) To promote the visible unity and mission of the Church at every level of Church life as an effective instrument of God's purpose for the local and wider community,
- (3) To encourage and enable the Churches to make decisions together where possible,
- (4) To give expression to the common faith, baptism and devotion of Christians as they seek to apply the "Lund principle" - to do everything together except that which in conscience must be done separately.

Organisation

Churches Together in the Merseyside Region comprises churches and other bodies in categories of full membership, associate membership, affiliated membership and allied membership, as determined by the constitution. General control and management of the administration of the Charity is exercised by the Management Council, which has power to appoint groups to act under its direction.

CARE is an agency of CTMR set up to educate and support the Churches in their work for racial justice. CARE ceased to operate as an agency on 4 April 2003, at which point staff appointments were terminated. Bank accounts were maintained to deal with residual matters until 17 February 2004, at which point the CARE accounts were closed and balances transferred to the CTMR account. The Management Council on 10 June 2004 resolved that these balances be regarded as a designated fund for the purposes of racial justice development work. Discussions are continuing as to how such work may best be pursued in the future.

SAS is an agency of CTMR set up to support asylum seekers. It became part of MARCEA (subsequently CTMR) on 1 January 2001.

Details of Activities

The bulk of CTMR's activities consist of co-ordinating the life of the major Christian denominations in the area by means of:

- establishing and developing joint projects;
- providing opportunities for joint meetings, study sessions, conferences, forums, assemblies;
- regular newsletters and mailings.

SAS's activities comprise largely the raising of funds for the provision of charitable support for asylum seekers and refugees in the area

- by relieving poverty and destitution;
- by contributing to projects promoting their well-being.

Policy for reserves

The (unrestricted) reserves are maintained to provide a financial cushion in the event of:

- any possible shortfall in the income from the major denominational contributors;
- redundancy payments becoming necessary.

Policy for grants

SAS makes weekly grants of £20 to asylum seekers deprived of statutory support. In case of persistent total deprivation these are now continued beyond the original 10-week limit.

Domestic Violence

A grant of £2150 was received in 2004 from the Josephine Butler Memorial Trust for work to combat domestic violence. This work has continued into 2005.

Urban Fund

During 2002 the Merseyside Churches Urban Institute, which was closing down, transferred its funds to MARCEA to be used in line with the Institute's purpose of promoting discussion and research on urban issues.

Management

The Management Council of CTMR is the trustee body of the charity.

The Membership of the Management Council of CTMR as appointed in accordance with section F (1) of the Constitution is as follows:

The Church Leaders specified in clause G. (1)

Baptist:	A Regional Minister appointed by the NWBA;
Church of England:	The Bishop of Liverpool; The Bishop of Warrington; The Bishop of Birkenhead;
Methodist:	The Chair of the Liverpool District;
Roman Catholic:	The Archbishop of Liverpool; The Auxiliary Bishop(s) of Liverpool; The Bishop of Shrewsbury
Salvation Army:	The Commander of the North Western Division
United Reformed:	The Moderator of the Mersey Synod.

One member, lay or ordained, appointed by the authorised person or body of each of the following bodies:

- the Roman Catholic Archdiocese of Liverpool;
- the Roman Catholic Diocese of Shrewsbury;
- the Church of England Diocese of Liverpool;
- the Church of England Diocese of Chester;
- the Liverpool District of the Methodist Church;
- the Mersey Synod of the United Reformed Church;
- the North Western Baptist Association;
- the North-Western Division of The Salvation Army;

One member appointed by the Management Council to represent the other churches in full membership, after appropriate consultation with those bodies;

The convenor of the Theological Task Group appointed by the Management Council;

The several honorary advisers for areas of concern appointed by the Management Council;

The Honorary Treasurer of the Charity appointed by the Management Council;

Up to three members co-opted by the Management Council for a renewable period of one year.

The membership of the Management Council in 2004 was:

- Rev James Booth
- Rev Graham Cook (appointment terminated 31 January 2004)
- Miss Claire Davidson
- Dr Peter Owen
- Prof Hilary Russell
- Mr Ray Collings
- Major Marion Drew
- Rev Dr Adrian Hezel
- Rt Rev David Jennings
- Rt Rev James Jones
- Mrs Linda Jones
- Rev Philip Jump
- Most Rev Patrick Kelly
- Rev Melvyn J Kelly
- Rt Rev Vincent Malone
- Rt Rev Brian Noble
- Mr Chas Raws
- Rev Peter Robertson
- Rev Howard Sharp (appointed 3 March 2004)
- Mr Donald Swift
- Rt Rev David Urquhart
- Rt Rev Thomas Williams

Since 1 January 2005 there have been no changes in the membership of the Management Council.

Secretary: Revd Martyn Newman

Bankers: HSBC plc
32 Rodney Street, Liverpool, L1 2TP

Solicitor: Roger Arden of Gamon & Arden
Church House, Hanover Street, Liverpool, L1 3DW

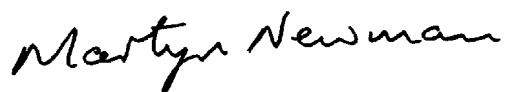
Independent Examiner: Miss Anne Morris, Macfarlane + Co,
Cunard Building, Water St, Liverpool, L3 1DS

Trustees' Responsibilities for the Financial Statements

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for the period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent.

The financial statements have been prepared in compliance with statutory requirements, the Constitution of CTMR and with SORP 2000.



Secretary
27 September 2005

CHURCHES TOGETHER IN THE MERSEYSIDE REGION (CTMR)

Accounts for the Year to 31 December 2004

Notes to the Financial Statements for the year ended 31 December 2004

1 Accounting Policies

The financial statements have been prepared in accordance with applicable Accounting Standards, the Statement of Recommended Practice 'Accounting and Reporting by Charities (Revised 2000)' and the Charities (Accounts and Reports) Regulations 1995 and 2000.

The financial statements have been prepared under the historical cost convention. No investments are held which are required to be valued at market value. Expenditure on equipment or other fixed assets is not capitalised but is charged to Revenue as incurred.

2 Funds

The Accumulation Fund represents the funds of CTMR that are not subject to any restrictions regarding their use and are available for application on the general purposes of CTMR. Funds designated for a particular purpose by CTMR are also unrestricted. (On this assumption £3,393 designated for Youth Pilgrimage is included in Creditors)

The accounts include transactions, assets and liabilities for which CTMR is responsible in law. The Accounts of CARE, SAS and Urban are included.

3 Incoming Resources

Contributions from the member Churches are accounted for in the year in which they are due. Donations from other bodies and Councils of Christian Churches are accounted for as received.

The Trading Income is payment for use of the office photocopier.

4 Direct Charitable Expenditure

Programme expenditure	3,800
SAS expenditure	58,098
Secretary's salary	22,091
Secretary's expenses	<u>8,885</u>
	<u>£ 92,874</u>

SAS expenditure included grants to over 140 individual asylum seekers deprived of any statutory support. These grants totalled £28,930 plus a further £1,284 in one-off grants for special needs. Last year's initiative to provide accommodation for the destitute homeless was expanded to cover four flats and two houses, which sheltered up to 27 residents at any one time. By the end of the year this had been cut back to two flats and one house. Rent and some ancillary costs amounted to £24,808, the majority of the beneficiaries being women. The fund is supported by local churches, church groups and individuals as well as several charitable trusts with Merseyside links.

The 22 trustees who served for various periods of 2004 received no remuneration or expenses for services provided to the charity.

5 Other Expenditure

Office expenses	9,527
Committee expenses	<u>89</u>
	<u>£ 9,616</u>

The cost of independent examination was £ 411 (2004 - £881).

6 Surplus for the Year

The surplus for the year is £ 2,233, which leaves the total Fund carried forward at £ 91,467.

Prof Hilary Russell
Chair of the Management Council

Dr Peter Owen
Hon Treasurer

27 September 2005

CHURCHES TOGETHER IN THE MERSEYSIDE REGION (CTMR)

Charity 519061

Balance Sheet as at 31 December 2004

	Note 1,2	CTMR £	CARE £	Domestic Violence £	SAS £	Urban £	Total £	2003 £
Current Assets								
Debtors		6,673	-	-	-	53	6,726	6,061
Cash at bank and in hand		67,327	1,471	605	6,230	15,093	90,726	89,116
Current Liabilities								
Creditors		(5,985)	(-)	(-)	(-)	(-)	(5,985)	(5,933)
Net Current Assets/ Net Assets		68,015	1,471	605	6,230	15,146	91,467	89,244
Funds								
Unrestricted		68,015	-	-	-	-	68,015	67,086
Restricted		-	-	605	6,230	-	6,835	7,402
Designated		-	1,471	-	-	15,146	16,617	14,756
		68,015	1,471	605	6,230	15,146	91,467	89,244

Prof Hilary Russell
Chair of the Management Council

Dr Peter Owen
Hon Treasurer

Signed on behalf of all the trustees
27 September 2005

CHURCHES TOGETHER IN THE MERSEYSIDE REGION (CTMR)

Charity 519061

Statement of Financial Activities for the year to 31 December 2004

	Note 1,2	CTMR (unrestricted) £	CARE (designated) £	Domestic Violence (restricted) £	SAS (restricted) £	Urban (designated) £	Total £	2003 £
Incoming Resources								
From Member Churches		40,421	-	-	-	-	40,421	51,233
Donations & gifts		495	-	2,150	52,654	390	55,689	53,168
Bank interest		2,438	-	-	27	-	2,465	2,196
Trading income		422	-	-	-	-	422	274
Other income		-	-	-	5,716	-	5,716	-
Total Incoming Resources		43,776	-	2,150	58,397	390	104,713	106,871
Resources Expended								
Direct Charitable Expenditure		33,231	-	1,545	58,098	-	92,874	88,659
Other Expenditure		9,616	-	-	-	-	9,616	15,810
Total Resources Expended		42,847	-	1,545	58,098	-	102,490	104,469
Net Income/(Outgoing Resources)		929	-	605	299	390	2,223	2,402
Transfers between funds		-	-	-	-	-	-	-
Net movement in funds		929	-	605	299	390	2,233	2,402
Balance brought forward								
At 1 January 2004		67,086	1,471	-	5,931	14,756	89,244	80,582
Correction of earlier years' errors		-	-	-	-	-	-	6,260
Balance carried forward								
at 31 December 2004		68,015	1,471	605	6,230	15,146	91,467	89,244